REGISTRATION OF FOREIGNERS

(Form A - Student / Research Visa) (PLEASE FILL THE FORM IN CAPITAL LETTERS ONLY)

*Fields marked are o	compulsory		
PERSONAL DETAILS	, S		Date:
	(Surname)	(Name)	(Father's Name)
Gender:*	Color of Eyes*:	Height*	in centimeter
Date of Birth*:	Country	of Birth *	Religion*
City of Birth *	Nati	onality*	
PASSPORT DETAILS	8	VISA DETAILS	
Date of Issue * Place of Issue *		Date of Issue * Place of Issue * Valid Till* Number of Entri	: : : es* : ent if any
ARRIVAL DETAILS Arrival Date:*		Mode of Arrival:	*
Arrival Port in India –	State*	City*	
Any Endorsement on	the Passport :	No. of Children	
CONTACT DETAILS Address* in Pune- Fla	t No	Building Name*	
Landmark*		Area Name*	
City*		PIN code*	
Staying since (at above	/e address) *	Mobile I	No*
Land Line No		Two wheeler Vehicle No	0
Four wheeler Vehicle	No	Email ID*	
OTHER DETAILS Name of Institute*			
Course Name & Dura	tion*		
Have you served with	Naval / Military / Air Forc	e / Government agency	
Previous R P No (if pr	esent)		
REFERENCE CONTA Foreigner - 1 Indian - 1		2 2 2	

Signature of the applicant Date -

For Dy. Commissioner of Police & F.R.O., Special Branch, Pune City.

List of Documents

- 1) Passport Copy
- 2) Visa Copy
- 3) Arrival Stamp Page Copy
- 4) 'C ' Form (Notarized lease agreement if available)
- 5) Original Fresh Bonafide / Fresh Admission Letter
- 6) For Afghan, Bangladesh & Pakistan Check Post R.P.
- 7) Certificate of Residence

STEPS TO BE FOLLOWED

- Step 1. Show your completely filled form & documents at verification counter
- Step 2. Fill Registration application on KIOSKS (Computer)
- Step 3. Scan your all documents at Scanner
- Step 4. Verify all documents at verification counter
- Step 5. Collect Acknowledgement from verification officer

Collect your Residential Permit on date given on Acknowledgement at Distribution Counter. (Without acknowledgement, Residential Permit will not be issued)

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For Office Use Only

Acknowledgement	Rejection
Residential Permit issue date & time:	Reason:
Date - / / 2011	
Time –	
Asst. Police Inspector / Police Sub Inspector FRO, Pune City	Asst. Police Inspector / Police Sub Inspector FRO, Pune City

Certificate of Residence (FOR REGISTRATION)

To,

Dy. Commissioner of Police /Foreigners Registration Officer, Special Branch, Pune City. Office of Commissioner of Police, Pune City.

Subject - Verification of Residence

This is to certify that Mr	
	Nationality:
is staying in the jurisdiction of	Police Station, Pune City. His
particular and his landlord's particu	llars are as under.
Passport No	Issued at
Issued on	Valid till
Visa No	Issued at
Issued on	Valid till
Is staying at	
Name of the landlord and address	with telephone/ Mobile No
Stamp of Police station	(Name of officer) Sr. Inspector of Police,
	Police Station, Pune city .
	

(<u>Instruction</u> – This form should be filled by landlord and signed by the Sr. Inspector of Police, after verification by the staff)

'C' FORM

(Rule 14 (6) of the Registration of Foreigner's Rules - 1992 & Foreigner's Order (Report of Police) 1971 & Section 14 of Foreigner's Act 1946)

1.	 House Owner's Full Name, Address & Police Station Foreigner's Name (in Capital) & Address in Pune 				
2.					
3.	Nationality				
4.	Passport Particulars	Visa Particulars			
1.	Number	1. Number			
2.	Place of Issue	2. Place of Issue			
3.	Date of Issue	3. Date of Issue			
4.	Valid Till	4. Valid Till			
		5. Type of Visa			
5.	Date & Place of Arrival in India				
6.	Purpose of Visit				
7.	Contact person – NameTel No				
8.	Proposed Duration of Stay in Pune				
9.	Date & time of Arrival in your House / Hotel				
10	Certificate of Registration Permit (if any	y)- R. P. No			
	Date of Issue	Valid Till			
	Issuing Authority				
11	Whether Information is given to Police				
	If Yes, Police Station Name				
<u>Do</u> 1	ocuments required Copy of Passport, Visa page & Residen	tial Permit			

- Address Proof (Electricity Bill / Telephone Bill / Ration Card / Index II / Leave & License Agreement)

Note: - 'C' Form must be submitted by House Owner / Hotel Owner within 24 Hours after arrival of foreigner.

Hotel Seal Signature of Foreigner **Signature of Landlord** (For Hotels Only) Mobile No.:-Ph. / Mobile No. :-

BONAFIDE CERTIFICATE

(For Registration / Extension of Student Visa of Foreign National)

This is to certify that Mr. / Ms.

is / was a Bonafide student of this college. His / Her particulars as per our record are as follows.

1. Name :

2. Nationality :

3. Student's Address in Pune :

4. Contact No :

5. R. P. No. :

Passport Details	Visa De	Visa Details	
Passport No.	Visa No.		
Issued on	Visa Type		
Valid till	Issued on		
	Valid till		

6. Date of First Admission & :

Course Name

7. Current Course & Academic : Year with specific month

8. Institute recognized by :

9. Course recognized by :

10. Regular / Backlog student :

11. Previous Year-wise academic record:

Sr. No.	Academic Year	Course	Overall	Result
			Attendance (%)	(Pass / Fail / ATKT)

12. Examination Date :

13. Result Declaration Date :

14. Behavior of student :

15. Recommended for extension :

of visa till date

Student's Photograph

Date Office Seal Sign. of Authority

^{*(} Bonafide Certificate should be on College letterhead)

GUIDE LETTER

(For Extension of Research Visa of Foreign National)

Thi	s is to certify that Mr. / Ms.	:		
is a	is a Bonafide student ofcollege. His / Her particulars as per our record are as follows.			
1.	Name	:		
2.	Nationality	:		
3.	Passport No.	:		
4.	R. P. No.	:		
5.	Date of First Admission for Ph.D. & Department	;		
6.	Subject of Research	:		
7.	Duration of Research	:		
8.	Progress of Research	:		
9.	Behavior of student :			
I	I strongly recommend external / 20	ension of visa for	above mentioned (research student till
Dat	te	Office Seal	Sign.	of Research Guide
*((*(Guide letter should be on Institute letterhead)			